



TEIGNMOUTH
GOLF CLUB
ESTABLISHED IN 1924

Teignmouth Golf Club – Pro-shop Job Vacancies

Start Date: March/April 2024

Job Title: Pro-Shop Assistant / PGA Assistant Trainee **Contract Type:** Employed

Teignmouth Golf Club is a busy 18-hole members golf course with a pro-shop, indoor swing studio, bar and restaurant.

I'm looking for a Pro-Shop Assistant to join my team at Teignmouth Golf Club Pro shop. Would suit someone with an interest in golf, or perhaps someone thinking about a career in golf as a PGA Professional.

Role and Responsibilities:

- Meet and greet members and visitors in the shop, and always present the club in the best possible way
- Manage tee bookings via the online booking system, or by telephone
- Dealing with customer enquiries regarding golf and lesson bookings.
- Retail sales and till operation to ensure correct transactions are completed and reconciled

Requirements:

- Basic knowledge of golf
- Excellent customer service skills
- Customer focused
- Confident telephone manner
- Organised with an attention to detail
- Smart Professional appearance
- Basic computer literacy

Hours, Salary, and Benefits:

- £9.00 - £11.44 from April 1st per hour depending on age of candidate
- 25-30 hours a week available or a 15 hour a week package available, shifts flexible to meet the needs of a 7-day business with varied hours, including some weekend shifts and bank holidays. Potential overtime available.
- Holiday pay (5.6 weeks pro rata)
- Discount on golf membership after 6 months in role
- Free staff lunch provided when on a full a half day shift
- Staff Uniform provided.

Covering letters / CV and for more information contact Jon Axford at jonaxfordgolf@gmail.com